



Whimple Pre School Committee AGM

13/10/2015 at 7:30pm
Pre-School (Billiard) Room



Attendees

Helen Badley (HB), Linden Best (LB), Cathy Culshaw (CC), Rebecca Giffard (RG), Sharon Harris (SH), Mark Hastie (MH), David Hynd, Abby Porter (AP), Jo Sibley (JS), Claire Sykes (CS), Katie Williams (KW), Sara Williams (SW).

Apologies

Tanya Hynd, Alice Walsh (AW), Amanda Yendole (AY).

Matters Arising From Last AGM

No matters arising.

Chairperson's Report

Notes	Agreed Actions
See attached report from CC	

Play Leader's Report

Notes	Agreed Actions
See attached report from JS	

Treasurer's Report

Notes	Agreed Actions
2014/15 has been the third loss-making year with a deficit of just under £1500. The preschool needs to ensure that all expenditure is exercised with caution as additional financial challenges will be apparent in the coming year, such as the pension changes. See attached End of Year accounts from DH	

Safeguarding Report

Notes	Agreed Actions
LB and JS have now undertaken an audit of the safeguarding procedures for the Preschool and have found all matters to be in hand except two points. Sarah Batten needed to undertake Safeguarding Level 2 training and the gate and fence in the garden area was felt to be insufficient in terms of security of children.	<ul style="list-style-type: none"> • JS to arrange training for Sarah Batten. • CC awaiting quotes for work to replace fence and gate.

Toddlers Report

Notes	Agreed Actions
Helena Hastie is now assisting LB with the running of toddlers on alternate weeks. Numbers are increasing with many children now attending. It was agreed that Toddlers should have its own accident book to record any incidences.	<ul style="list-style-type: none"> • JS to give LB accident book.

Bear Hunt

Notes	Agreed Actions
The Bear Hunt is due to take place on Saturday 17th October and volunteers to help on the day, and to make cakes and scones, are required.	<ul style="list-style-type: none">• RG to bake cake/scones• HB to bake scones/cakes• KW will be available to help.• KW to find raffle ticket book.

Committee members standing down

Notes	Agreed Actions
David Hynd - Treasurer Helen Badley - Secretary Jenny Jones - Victory Hall Representative Katie Williams - Vice Chairperson Susie and Dan Plank Sara Williams Amanda Yendole Sharon Harris	

New Committee 2015/16

Notes	Proposed	Seconded
Chairperson - Cathy Culshaw Treasurer - Mark Hastie Secretary - Rebecca Giffard Vice chairperson - Claire Sykes Victory Hall Rep - Katy Hill (TBC) Toddlers Rep - Linden Best	Helen Badley Cathy Culshaw Helen Badley Jo Sibley Katie Williams Helen Badley	Katie Williams Katie Williams Cathy Culshaw Katie Williams Helen Badley Cathy Culshaw
Katie Williams Tanya Hynd	Cathy Culshaw Cathy Culshaw	Helen Badley Helen Badley

Charitable status change to CIO - MOTION

Notes	Agreed Actions
The change to the charitable status of the Preschool to become a Charitable Incorporated Organisation was motioned at the AGM. A majority vote of 8 attendees was recorded and the motion has been passed.	

Any Other Business

Notes	Agreed Actions
The Pre-loved sale takes place on 14th November and volunteers are required to assist on the day and to bake cakes to sell. A sub-committee meeting will be held on 3rd November in the Thirsty Farmer (TBC).	<ul style="list-style-type: none">• HB to create sign-up sheet at Pre School and email parents.
AW has indicated that she would like to resign from her position as Administrator for Pre School. CC has expressed an interest in taking on this role from January 2016. This will require a vote from committee members at the next meeting and will be dependent upon advertising the role publicly.	<ul style="list-style-type: none">• CC to speak with AY to determine if this position should be advertised.

**Next meeting will take place on Thursday 10th October at 7.30pm
in the Victory Hall Committee Room.**